

## **SES PTSA 2009-10 DRAFT BUDGET NARRATIVE**

### **May 13, 2009 Adopted by Board**

#### **FUNDRAISING**

**Auction** Auction revenue projection set at 2007-08 level. We have strong auction co-chairs: Petria Butler and Michelle Schaeffle and believe we can replicate the 2007-08 success.

#### **SES Arts Run:**

**Grateful Request** A direct request for support for a variety of school items and PTSA items including arts, teacher grants, and outreach.

**Scrip/eScrip** Scrip sales have been steady for the last two years. Scrip promotion and volunteer support is projected to yield similar results in '08-'09.

**RACC Grants** The PTSA successfully received a Regional Arts & Culture Council (RACC) grant in '07-'08 and plans to apply for a similar grant in '08-'09.

**Wreath/Poinsettias** This fundraiser allows students to bank money toward their overnight trips, making it a modest fundraiser for the PTSA but a big volume fundraiser overall. Careful tracking is necessary for students wanting to take advantage of this opportunity.

**Chinook Book** Sales through gentle request and scrip table are projected to match '07-'08.

**Restaurant Events** Restaurant fundraisers provide a small percentage of revenue from a targeted night to the PTSA. Requires personal outreach to restaurant owners.

**Magazine Sales** Magazine sales will be promoted through internet shopping and encouraged through the Messenger and other communication outlets.

**Territorial Seeds** A small seeds fundraiser that is consistent with the SES mission.

**May Plant Sale** This plant sale is timed to capture families who are buying spring plants for gardens and flower beds.

#### **SCHOOL, TEACHER & FAMILY SUPPORT**

**4-H Sustainability Intern** These funds will be directed to 4-H to support an intern that will work at SES to assist with sustainability curriculum areas such as daily walks, site monitoring, gardening support, recycling programs, compost, etc.

**Overnight Trip Scholarships (Grades 4 - 8)** PTSA budgets funds to help support trips for kids on free and reduced lunch program with an additional amount for hardship scholarships.

**Arts Enrichment K-8** PTSA funds support weekly music classes in grades K-5. Music Classes to K – 3<sup>rd</sup> grades are based in the Orff method and provided by Therese Wagner. Recorder instruction for 4<sup>th</sup> & 5<sup>th</sup> grade will be provided by Mia Pisano Yang.

At the middle school level, PTSA supports a fall theater production for students with Caitlin Quinn. PTSA funds also subsidize 50% of the cost of middle school band, with families responsible for the remaining 50%.

**Discretionary Funds – Teacher Small Grants** Each team (K-2, 3-5, 6-8) can apply for \$1,500 to support environmental curriculum materials. There are also small \$200 grants available to teachers to cover unanticipated classroom needs.

**Building Improvements** The PTSA will support the costs of installing a wall at the back of the auditorium to create a space for the 4-H program and sustainability intern.

**Technology Investment** The PTSA will add funds to the PPS and SES funds that have been earmarked for a new Macintosh computer lab. PTSA funds will be used to purchase an additional 6 computers so that there is a set of 30 available for students.

**Internships** The PTSA provides \$100 grants to 12 8<sup>th</sup> grade interns to support their marine biology trips + 10 paid dishwashers that help with tray washing in the school cafeteria.

**Discretionary Fund – Activities** Fund to cover miscellaneous requests for reimbursement of PTSA supported activities (example: popsicles on field day)

**Theater - Spring Musical (K-8)** Funding for annual school musical production. The production is supported with a small grant from PTSA and generates revenue through ticket sales and concessions to cover the bulk of its costs.

**Community Kitchen (K-8)** Funds to maintain kitchen equipment & materials. One of the ovens will likely need to be replaced in 2008-09.

**Alumni Database** Stipend for summer intern to create database for EMS/SES alumni.

**Grants to Individuals** Covers the cost of school photos, emergency bus fare, and other school related items for students needing financial assistance.

**Contract Counselor** Funds for Kathy Keller Jones to provide parenting meetings at middle school dances (\$480) and a program for Women's History Month (\$375).

**Teacher Appreciation** Funding for teacher appreciation activities, including back to school social event for teachers & SES parent leaders.

### COMMUNITY EVENTS

**Family Music Events** These funds will be used to pay for live bands or other entertainment for family dances at SES.

**Harvest Festival** Harvest Festival expenses include live music, permits, and food costs. This event is projected to break even or net a small amount of revenue.

**Classroom Events** This is a *new* budget line in '07-'08 reflecting the PTSA decision to support small classroom social events for parents with \$50 stipends to offset refreshment costs.

**Westwind** Revenue from participating families will cover expenses.

### SCHOOL-HOME COMMUNICATIONS

**Listserve monthly server fee** PTSA pays a small amount each month for the listserve used to communicate with the school community.

**Website Development Software** Supports the purchase of software to create an expanded website for SES.

**Monthly Parent Tea** The PTSA supports monthly parent teas with Sarah by providing coffee, tea and light refreshments.

**School Directory/Sunflower Pages** The sale of ads in the sunflower pages helps to offset the costs of printing the school directory and nets a small profit.

### PTA GENERAL & ADMINISTRATIVE

**Conferences** Cost of sending 3 representatives to mandatory state PTA training.

**Corporate Filing Fees** Cost of filing required annual reports with state of Oregon.

**Insurance** Required for PTA and safety patrol.

**Interest** Generated by funds invested at Charles Schwab.

**Lobbying** Funds for local or state level lobbying efforts that may impact SES

**Membership** SES requests \$10 for membership in PTSA: \$7.25 to state & \$1.75 to Nat'l

**Postage & Office Supplies** Covers cost of postage and office supplies required to conduct PTSA business.

**PTA Clothes Closet** The PTSA provides an annual grant of \$700 to the PTA Clothes n c Closet.

**PTA Student Aid Fund** The PTSA provides a grant of \$300 to the PTA Student Aid fund.

**Tax Preparation** Funds to have the required annual IRS and Oregon reports prepared by a CPA.