

## SES PTSA Standing Rules 2009-10

Name of Unit: **Sunnyside Environmental School PTSA**

Employer ID Number **93-1208359**

National PTA Number **00019778**

Council Affiliation **Portland**

State Affiliation **Oregon**

**The Sunnyside Environmental School PTSA** is affiliated with National PTA and Oregon PTA and as such is governed by the Unified Local Unity Bylaws and the Oregon PTA Bylaws.

**Annual Dues** Annual local unit dues shall be \$10.00 which includes \$1.75 to National PTA, \$7.25 to Oregon PTA.

**Fiscal Year** July 1 to June 30

**Quorum** A quorum of each general meeting shall be 10 voting members

**Meetings** Regular (general) meetings of this association shall be held a minimum of 3 times during the 2009-10 school year.

Executive board/committee meetings of this association shall be held monthly. Meeting notices will be posted at least 7 days before meetings are held.

**Officers** The officers of this association shall be a President (Ericka Grogan), Vice-President (Cindi Carrell) Secretary (Jennifer O'Connor), and Treasurer (Gagandeep Singh).

**Order of Business** The order of business for board meetings of this association shall be:

- |                                    |                        |
|------------------------------------|------------------------|
| 1. Call to order                   | 5. Unfinished Business |
| 2. Reading of minutes and approval | 6. Reports             |
| 3. Financial report                | 7. Announcements       |
| 4. New business                    | 8. Adjournment         |

**Standing Committees** The standing committees of this association shall be:

Membership	Room Parents	Volunteers
Budget	Fundraising	Teacher Support
Communications		

- Board Members** The board shall consist of:
1. President
  2. Vice President
  3. Treasurer
  4. Secretary
  5. Treasurer-elect
  6. Fundraising
  7. Membership
  8. Communications
  9. Volunteer Coordinators for K-5 & MS
  10. Events Coordinator
  11. Room Parent Coordinator
  12. Community Kitchen Coord.
  13. PTSA Library Sustainability
  14. Teacher Appreciation
  15. & 16. Members-At-Large (2)
  17. Teacher Representatives
  18. Student Representative

**Special Committees** The President of this association may, with the approval of the Executive board, appoint special committees as deemed appropriate. Special committees go out of existence when the work is completed and the final report is received by the board.

**Nominating Committees** The Nominating Committee of this association shall consist of 3 members and shall be elected by the general membership at the spring meeting.

Report of the Nominating Committee is required at the May meeting of the executive committee/board. Once that report has been received, the work of that committee is complete.

**Convention Delegates** Delegates (voting representatives) from this association attending the annual meeting of Oregon PTA (convention) shall be appointed at a meeting of the general membership OR board of directors OR executive committee in March.

These standing rules shall be read at the first general membership meeting of the school year and may be read by request at any meeting. They may be amended or rescinded by a two-thirds vote at any general meeting. If notice of the proposed action is given at a previous meeting or in the call for the meeting, they may be amended or rescinded by a majority vote.

Date approved: **September 30, 2009**

Signature: \_\_\_\_\_  
 Ericka Grogan, SES PTSA President

Date sent to Oregon PTA: